

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS AUDITORIUM  
EMERGENCY MEETING**

**FRIDAY**

**2:30 P.M.**

**MARCH 13, 2020**

Board members present: Vice-Chair Laura Osiadacz (via phone); and Commissioner Cory Wright. Absent: Chairman Brett Wachsmith.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Deputy Clerk of the Board II; Lisa Young, Human Resource Director; Elishia Harvill, Chief Administrator; Dan Carlson, CDS Director; Darren Higashiyama, Chief Deputy; Ben Kokjer, Chief Deputy; Mike Hougardy, Assessor; Tristen Lamb, Public Health Administrator; Dr. Mark Larson, Public Health Official; Kady Porterfield, Event Center Director; Clay Myers, Sheriff; and Patti Johnson, Solid Waste Director/Interim Maintenance Director/Project Manager.

**EMERGENCY MEETING**

**COVID-19**

**COMMISSIONERS**

Dr. Mark Larson provided updates on COVID-19. He reviewed the Governor rules that he applied to the entire State including limiting of gatherings; there will be no public or private school for grades K-12 from March 17, 2020 to April 24, 2020, at a minimum. He said they are working with the President of Central Washington University and assisting them with planning.

Lisa Young, Human Resource Director reviewed data she obtained from departments on the potential impacts to the workforce regarding daycare, caring for elderly family members, etc. There was discussion on employees being able to work from home and the needs for PC's.

There was discussion on social distancing and people at risk. Dr. Larson felt there was no reason to put temporary barriers up at this time in offices as the risks are very low to exposure at this time. Those who are at risk are those over the age of 60 or those who are pregnant and if needed they could request accommodations. The Board said they would follow the Public Health Officer's recommendations to not put up temporary physical barriers at this time. Dr. Larson said if employees are feeling sick, they should not be coming into work. He suggested the County looking at having a set of masks available to employees who may not be feeling well. Masks are to be worn on people who are sick.

Some other discussions included creating a volunteer roster/emergency hire list; essential versus mandated duties;

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limiting face to face interactions; employee leave banks; and legal requirements of departments.

The meeting was adjourned at 3:22 p.m.

CLERK OF THE BOARD *I*

  
Julie Kjorsvik

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

  
Brett Wachsmith, Chairman